YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GOVT. GHANSHYAM SINGH GUPT PG COLLEGE BALOD
• Name of the Head of the institution	Dr. J.K. KHALKHO
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07749222076
• Mobile no	9425475858
• Registered e-mail	govtcollbalod@rediffmail.com
• Alternate e-mail	govtcollbalod@gmail.com
• Address	Word 15, Dallirajhara Road Balod
• City/Town	Balod
• State/UT	Chhattisgarh
• Pin Code	491226
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**HEMCHAND YADAV UNIVERSITY DURG**
• Name of the IQAC Coordinator	**C.D. Manikpuri**
• Phone No.	**07749222076**
• Alternate phone No.	**07749222076**
• Mobile	**9407908280**
• IQAC e-mail address	**iqacgsgbalod@gmail.com**
• Alternate Email address	**govtcollbalod@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	**http://www.govtcollbalod.ac.in**
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**http://govtcollbalod.ac.in/Content/30_170_Academic%20calender%202020-21.pdf**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C+**	**61**	**2005**	**28/02/2005**	**27/02/2010**

6.Date of Establishment of IQAC	**21/11/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**0**	**0**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. The IQAC was reconstituted as per the new guidelines of the government. 2. Functional MoUs done with other institutions. 3. It was decided to call the professors of other colleges for guest lectures for the knowledge acquisition of the students. 4. Since the alumni are an important part of the college, it was decided to hold a meeting with them for the development of the college. 5. Since the students are the reflection of the college, it was decided to take their feedback online regarding the facilities available for the development of the college.6.Renovated old building of college under RUSA fund.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
A letter was written to the state RUSA office for revonation of old building of college	Revonation work is under prossess
New CCTV Camera instalation on new building	CCTV instaled on new building
A letter was written to the Highre Education Department for increase seats of PG classess	On PG Classess seats on increased

13.Whether the AQAR was placed before	No

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-20	31/01/2020

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	16

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	3513

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	2559

File Description	Documents
Data Template	[View File](#)

2.3	1125

Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**32**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**32**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**31**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**55**
4.3 Total number of computers on campus for academic purposes	**63**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery by following the academic calendar provided by Durg University. At the beginning of the session, the principal conducts the meeting of the staff council to develop strategies for effective implementation of the

curriculum. Effective implementation of curriculum is achieved as below: • Preparation of Teaching Plans. • IQAC helps to prepare college academic calendar, calendar considering university exam schedule through discussions in meetings. • Actual curriculum is delivered by using multiple teaching methods, teaching aids and practical demonstration as per time table. • Updating the library with books of the changed syllabi. • Record of curriculum delivery is maintained through teacher's academic diary. Curriculum Delivery Documentation: Time-table committee prepares a time table. Accordingly, each department prepares its own teaching plan allotting term-wise topics to be taught within the stipulated time. Through a series of interactive activities like online teaching, group discussions, power point presentations, academic tests, etc. Teachers put in all efforts to ensure quality and enhance academic growth. The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum. Updating the library with books of the changed syllabi.

Faculties are encouraged to attend the Orientations, Refresher Course and Seminars. Internet and other facilities are provided to all. Co- and Extra- curricular activities i.e., Science Day, Hindi Din, Geography Day etc. are carried out in addition to the Curriculum. Using social sites such as Whats-app, google meet used to teach the curriculum. Faculty use evaluation methods like surprise test, internal tests, group discussions etc. Feedback for effective implementation of the curriculum is taken from student, teacher, parents and alumni.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute has developed a structured and documented process for implementing the curriculum. Before the commencement of the semester/year, the committee prepare an academic calendar based on the calendar prepared by the affiliating University. Academic calendar is prepared to include Admission procedure, University Examination schedule (Internal test, Semester exam, Unit test), Planning for extra-curricular activities of NSS, Cultural activities, activities on national days, mention national & local

holidays and vacations, Activities of Sports & tentative dates of Annual function.

The Schedule of All Examinations is given in the academic calendar. Examination schedule of these exams is announced and displayed in advance. The academic calendar of the year is published on the official website of the institute so students are see all dates right of way and plan according to it

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

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File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional ethics. Issues related with environment and sustainability are integrated into courses of Environmental studies, Zoology, Botany, Geography. Courses that teach human values in its curricula are Political science, Commerce, English, Hindi. Professional ethics are

integrated in the courses of English, Commerce. Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Co-curricular and Extracurricular Activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year N.S.S. units undertake a host of activities in the nearby vicinity and in the adopted villages. N.S.S. organizes various environment related programs including tree plantation, village cleanliness, cleaning of rivers, plastic free drive, poster competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. World Environment Day, N.S.S. Day, etc are organized in the college every year. The college has taken active participation in Swachhta Pakhwada Programmes started by the government. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., SVEEP help to inculcate human values among students. National festivals like Independence Day and Republic Day celebration serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Road Safety Campaign, Blood Donation camps, etc are organized from time to time.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1070

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may	**A. Feedback collected, analyzed**

be classified as follows	**and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://govtcollbalod.ac.in/Content/47_190_1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3513

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

3259

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

The Institution has a streamlined mechanism for continuous

monitoring and evaluation of the students. At the beginning of the session the slow learners and the advanced learners are identified during classroom teaching,interaction with students and in the first terminals examination. Measures taken for different students are given below:

Measures for Slow Learners:

- The slow learners are given extra coaching for theory and practical in the zero hours.
- Remedial classes are organised by all the departments to solve all the problems and doubts of the slow learners.
- Study material is provided to them to improve their basic understanding of subject.
- SMS and registered letters to the parents of slow learners are sent.
- The progress of the slow learners is also apprised to the parents through Parent-Teacher Meet organised by the departments.
- Video lectures prepared by the faculty members are available on the college website and eclassroom is accessible to the students.
- Question banks with model answers have been prepared by all the departments and they are made available to them in the department and college library (reading room).
- The link of the study material is also made available to the students in their departmental whatsapp group. The students can read them on their tips.
- The copy of the answer sheets of meritorious students are provided to the students as sample for their improvement in writing in examination.

Measures for Advanced Learners:

Quick learners are identified through their performance in examinations, interaction in class room and laboratory. To enhance their fundamental knowledge, concept understanding and articulation abilities etc., the college makes them participate in study projects and other research activities in and outside the college.

- Extra books and study material is provided to the advanced learners.
- Special coaching, seminars, workshops are organised regularly for the advanced learners.
- Personal Counselling is also given by the Career Guidance Cell to help them overcome their problems in their personal life

which results in their better academic performance.

File Description	Documents
Paste link for additional information	http://govtcollbalod.ac.in/Content/31_171_2.2.pdf
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3513	33

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All the faculty members of the Institution adopt student centric methods to enhance students' involvement as a part of participative learning and problem solving methodology.We follow different methodology like group discussions, debates, laboratory experimental learning, study projects, assignments, field trips and other competitions like quiz, presentations and student seminars for the overall development of students. Through students' seminars, they get opportunity to express their views on topic given and gain selfknowledge through referring different books and interaction with peer group and the teachers. It also helps in attaining confidence by self expression.

All PG departmentsconduct group discussions for students in the related subjects as it makes the students think wide and come up with their own opinions & suggestions in a convincing manner.Debates are conducted in all the subjects where students are required to come with different opinions, thought processes thus the learning process gets justified in the argue-mental way of learning.Our college laboratories are fully equipped in all subjects to provide practical knowledge to thestudents. Thus, we try to expose our students to all the laboratories from the very first year. Assignments are given at the end of each unit by the faculty members

to assess the knowledge obtained by the student. The assignments are evaluated and marks are added in the internal assessment. Apart from the regular curriculum, special coaching classes for NET/SET, NDA, Banking, Air Force Exam, PSC and Personality Development Sessions etc. are conducted regularly by the Placement Cell of the college for the overall development of the students. The college also invites experts from different specialized fields of knowledge to fulfil academic needs of the students. Student feedback is sought regularly in order to incorporate the needs and demands of the students in teaching and learning. Regular department meetings are held to discuss and develop action plans to address the concerns raised in the students' feedback. To give the students experiential learning, the departments of Geography, Sociology and have Field Work as part of their curriculum. And the other departments are also involved in extension activities to provide experiential learning to their students.Through NSS/Science Club/Cultural Club/Women Cell/Literary Club the students are exposed to experiential and participative learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response:

One classroom is well-equipped with the LCD projector and screens. The college issued separate Laptop/PC to each department with the printer. The college has installed separate Wi-Fi unit for the students inside the campus. Further, it has computer lab with internal LAN. Broadband Leased Line Internet connection is highly useful to function all the above devices very speedily. All staff is well familiar with all the latest ICT tools. Network Resource Center with three computers is made available for the student and teachers.

To keep our student and teacher's pace with the changing scenario, library is regularly updated with online resources, Inflibnet membership is regularly upgraded and N-list, provided free of cost. Social media is skillfully used by the college through its Whatsapp

group, facebook, accounts and all these links are visible on the front page of the website. The institution encourages teachers to attend training programmes, workshops, seminars and conferences related to the ICT use or innovation in teaching-learning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

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File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

32

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response:

Evaluation is an integral part of teaching-learning process. With regular interactions of IQAC and Heads of the department, examination committee plan and work out for reforms in evaluation system. The college adjust academic calendar by including internal assessment, short term courses and the university examination. The institutional internal evaluation system is decentralized in order to make it more transparent and objective. Apart from university prescribed methods like assignments and tutorials, more relevant methods such as open book test, surprise test, multiple choice questions, mid-term examinations, peer evaluation, project work, internship etc. are experimented in the internal assessment. As per

the academic calendar, tentative schedule is prepared and displayed on the notice board, website and on the whatsapp group of the classes. The college takes extra efforts for slow and advanced learners where they are assessed by different methods. The examination committee monitors and conducts internal examinations in the college. All the teachers submit the question papers to the examination committee. Unit tests/tutorials are conducted periodically. The assessment work is carried out by the concerned subject faculty in the institution. The evaluation reports are prepared within the stipulated time and communicated to the students in the classroom as well as displayed on the notice board. The answer books are shown on the demand of the students and guided them for their better performance in the forthcoming examination of the university.There is at least one internal test per semester since last few years. The departments with small number of students conduct more tests. Question papers for all tests and assignment are linked with course outcomes . Results are declared within a week from end of exam. Compiled marks are displayed and communicated to the students. Ledger of evaluation is prepared and kept for the students to know their progress. Some departments arrange studentsparents teachers meet in which their performance is discussed.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://govtcollbalod.ac.in/Content/40_181_Link%202.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

IQAC consistently work on the student centric activities. It interacts with exam committee and the students. The Academic Calendar is displayed on the college notice board and on college website for all stakeholders. In induction programme, principal briefs about the examination-evaluation system.The college conducts tutorial, home assignment, tests, presentations, group discussion, etc. to assess the performance of students. The college exam committee executes its internal exams in a very meticulous manner. e All exam related grievances are addressed to the committee where Principal is the chairperson. However, internal supervisors and internal flying squad are deputed for smooth conduction of the

exams. If any grievance occurs, he/she needs to apply to the exam committee. At initial level, committee discusses with the concerned teacher and solves issue at this primary level. Internal exam marks of the student are displayed on the notice board and queries are discussed with them till they satisfy. Generally there is a zero tolerance policy for the malpractices conducted by the students. Since it is an internal evaluation, students cooperate in a very positive manner and up to this stage; no such serious grievance is raised in the college. Each teacher prepares question paper by keeping in mind the ethical values of the institute and academic integrity. Interestingly, internal assessment is carried out in actual teaching in the class in a very jovial way by asking questions. There is little space for mechanism to deal with examination related grievances for the institution. The institutional reforms in continuous evaluation system are related to create interest for the study and to make the students more familiar with the university examination pattern. The institutional measures used for the evaluation are to direct and lead the students confidently towards university examination. Hence there is very little scope for grievances regarding evaluation. The students have the freedom to use the suggestion box to put in the note of query/instruction which is considered for internal examination reform. Open day practice is the best way to deal with the grievances and complaints related to internal evaluation system. It makes the evaluation process more transparent and robust. The unit tests and presemester answer books are shown to the student on a scheduled day after assessment. The students go through the answer books and know their performance regarding strength and lacunas of their studies and techniques in writing answer books. If there are any mistakes or complaints regarding assessment, they are clarified on the very day. All the mechanism to deal with examination related grievances is transparent, time bounded and efficient.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes, programme specific outcomes and course outcomes for all the programmes offered by the institution are displayed on

the college website & notice board of all the departments. To assess the PO & CO directly Unit Tests, Quarterly Examinations, Internal examinations are conducted in each semester/year and the marks are available for the students. Assignments, projects, internships and seminars are also used to evaluate learning outcomes. In addition to this, The non-academic learning outcomes are evaluated through participation in NSS, Youth Red Cross, etc. Department-wise Parent-Teacher Meet is held every year to ensure interaction with the parents and the performance of their wards is communicated to them. The feedback from the parents is given serious attention and is used to modify teaching learning methods by the respective departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://govtcollbalod.ac.in/Content/46_189_All%20Out%20Come%202.6.1%20Link.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The internal evaluation and external evaluation is done by the institution to assess the achievement of learning objectives. A transparent, systematic and continuous evaluation process is used as the primary method to achieve the intended programme outcomes, programme specific outcomes and course outcomes.

Direct Method of assessment: To assess the PO & CO directly Unit Tests, Quarterly Examinations, Internal examinations are conducted in each semester/year and the marks are available for the students. Assignments, projects, internships and seminars are also used to evaluate learning outcomes.

Indirect Method of Assessment: The non-academic learning outcomes are evaluated through participation in NSS, Youth Red Cross, etc. Department-wise Parent-Teacher Meet is held every year to ensure interaction with the parents and the performance of their wards is communicated to them. The feedback from the parents is given serious attention and is used to modify teaching learning methods by the respective departments. To evaluate the Programme Outcomes & Course Outcomes few other methods incorporated are- Essay competitions, Quiz competitions, Extempore, Group Discussions, Placements ,

Feedback of Parents, Alumni, Employer & Industrialists, Experts' Opinion during department visits, Feedback from Examination Valuers, results of Academic Audit and discussions of members of Board of Studies, Academic Council etc. Time to time university expert committees inspect the college as well.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://govtcollbalod.ac.in/Content/41_182_Link%202.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1125

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://govtcollbalod.ac.in/Content/35_176_1.4.1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

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File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

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File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

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File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

3.2.1- Institution has created an ecosystem for innovations and has initiative for creation and transfer of knowledge. Innovation is thought of new idea some creative work ,new imagination in form of tools or method. Under the innovation ecosystem the institute propose state of all the art infrastructure ,smart class room, compatible accessories ,web based learning resources are available.

In the era of massive turmoil , the pandemic has thought a lesson to be proactive than before ,Innovative than before . As discussed in the way on covid-19 with respect to education world a massive dependence an E-learning and web sources will be witnessed.

Work from home Internship

External Tie Ups e-based delivery

Digital platform for Teaching

Subject discussion e-based delive

Incubatory support e-based delivery

Community services e-based sources

Innovation Ecosystem ; Way on during Covid -19 year 2020-2021

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://govtcollbalod.ac.in/Content/32_172_3.2.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

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File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

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File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

00

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Under the Covid-19 Protocol rules various extension activities are organized by Govt.G.S.G,PGCollege Balod with a dual objective of not only sensitizing students about various social issues but also contribute to community and strengthen community participation.

The IQAC, Red Cross and NSS College Unit take part in various initiatives like organizing.

Road Safety Events – The aim of this programme was to emphasize and highlight students about the need of road safety by implementing various programs.

Main objective of Road Safety events.

1. **To promote and initiatethe road safety measure among students and community.**
2. **To decrease the number of road accidents and injury cases by applying the road safety measures.**
3. **To encourage all the travellers to follows the traffic rules and wearhelmets and wear the seat belts while driving.**
4. **To make the people aware about the speed limit of the vehicles to prevent road accidents.**
5. **To reduce noise pollution and air pollution to minimal level.**
6. **Discipline movement of traffic on the road.**

Women's day celebration-

1 To create awareness of gender equality for a healthy society. Also the milestone to be reached is the basic information for a girl child in every family education will during awareness among the society which will further result in over all development of nation

and its community.

Tree plantation-

The tree plantation activity aims to raise awareness to the society in the importance of planting and saving trees.

International yoga day

This year the theme is yoga for wellness and for the practicing yoga for physical and mental well being.

Vaccination awareness campaign

Vaccines protect against many dangerous viruses and diseases. Vaccine create immunity in the body. Under these goal college students and professor aware the people.

Clean river campaign

Humen life is not possible without river. They provide people with drinking water and water for growing crops . In this way our college NSS unit clean the river Tandula.

Swachhta campaign

T he goal of these campagian to create cleanliness our surrounding areas. In this way the NSS and Red Cross unit in our college aware the people of city Balod.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1006

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1006

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Main building:

Government Ghanshyam Singh Gupt PG college, Balod. The college has 61 rooms, 8 labs and one seminar hall under the main building. In the main building of this college, 30 class rooms, 8 labs and a

seminar hall are available. Apart from this, separate 17 class rooms are available . In this college, one principal room, one staff room, two offices are available in the main building. Two smart class room are also available. Tree smart class also available.

New building:

There are 17 class rooms in the new building. All UG classes (B.Sc., B.A.,B.Com., BCA) conducted in these rooms. But, practical labs of all science subjects are in main building.

All post-graduate courses conducted in class room of main building .

Library

Library (named-Vivekanand Library) is available in this college with separate building. In which study facilities are available for ST, SC, BPL, General Refresh Books and Magazine College students. Apart from this, there is a separate library reading room for teaching studies in the college. Where the professors and students of the college do the work of reading, studying and writing the current monthly magazines and magazines and daily newspapersand college magazines related to the subjects. Under the library facility, e-books, e-general books students receive documents in digital form. Which provide objective complete sources for their study.

Law Building:

There is separate Law building in college with 4 class rooms. L.L.B. course run in this building since 2005.In the separated Law building, the office of Pandit Sunderlal Sharma Open University is run by the College whose office room is available in the main building of the college.

Girls Hostel:

50 seat girls hostel facility is available under the hostel facility in the college campus. Where for such girl students studying in college whose financial condition is very weak and the distance of home is more than college. Those girl students are provided with the facility of staying and studying through this hostel. This hostel is operational since 2016.

Seminar Hall:-

This college has no separate auditorium building .But college has one seminar hall. The cultural, intellectual and educational activities, seminar and workshop of the college organized in this Seminar hall.

In addition these facilities are also available 1.Botanical Garden

2. Mini Gymnasium

3.Sport Department

3. Well Furnished Computer Science Laboratory, Physics Laboratory, Chemistry Laboratory, Zoology Laboratory, Botany Laboratory, Biotechnology Laboratory, Home science & Geography Laboratory.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities:

Various cultural festivals are held in this college under the cultural activities. In which the programs are organized according to the last year's calendar. For cultural activities, proper arrangements have been made in this college for cultural materials like sound system, necessary items related to the program. Under the cultural activities of this college, the annual festival, apart from this, on the occasion of various days or the students of the college, NNS volunteers keep presenting cultural and inspirational programs.

Sports Facility:

Under the sports facility in this college, there is a proper arrangement and materials related to sports for various indoor and outdoor games like kabaddi cricket, kho-kho, football, volleyball tennis, badminton, chess, wrestling, running etc. The achievement related to sports of this college is that the students of this college, Representing the college and university in the district level, state level and national level sports has enhanced the pride

of the college.

Gymnasium:

Under the Gymnasium Faculty in this college, there is a proper arrangement of various gym related materials. The benefit of which is being given to the students associated with the sports of the college. Sports teachers work as gym trainers.

Yoga:

In the Govt. Ghanshyam Singh Gupt PG College, there is a proper arrangement of various materials related to yoga under various faculties related to yoga. Yoga garden is available in the back part under the main building for doing yoga. Where the students of the college keep doing yoga, meditation and exercise according to time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://govtcollbalod.ac.in/Content/36_177_4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

28.61

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library automation is the use of automatic and semi-automatic library activities as acquisition, cataloguing, and circulation. Library automation' is used to imply just the mechanization of traditional and/or manual house-keeping routines of a library.

Our college established in 15 august 1983 with one post of Librarian and one post of book-lifter. Since then, there are nearly 35000 books.

There is no formal software purchased and installed in the library of college. However semi-automation is in progress. The process of doing semi automating in library is being done by manual entry of books in the excel-sheet. From this process, the library records for issue of books to student and its return to library will be easier.

From this process following may be possible: 1.Maintaining the Issue records of books 2.Listing of books by Authors name

3. Listing of books by Publishers

4.Listing of books by Price

5. Listing of books by subject-wise

Listing of books by Item-wise, i.e., UGC, Book-Bank, SC/ST etc. 7.Receipt and Billing records may be maintained.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.94

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

45

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 02- smart classrooms, 01-smart lab and

01-digitally equipped Seminar hall and 01-digitally equipped laboratories available in the college. A well-equipped computer lab is also functioning in the college. The college building and the library building are facilitated Net connectivity with the Wi-Fi connectivity. Most of the departments of the college are provided with computer and other related Accessories.

All teaching staff member use the ICT in the classrooms and laboratories, whenever they needed. The different educational sites are shown to the students with the help of Digital device.

Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating:

Computer is formatted in regular basis.

College itself formats the computer without no fees and by the help of guest Lecturer, computer operator and students.

Anti-virus is regularly installed in computer. All computer has anti- virus

CCTV is installed in every prime location.

Website is maintained by Ravi solutions, Gawli Para, Durg. College pays a fee for maintains.

In this head college spent following amount to increase ICT Facility:

All details are included in additional information

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://govtcollbalod.ac.in/Content/49_197_4.3.1.pdf

4.3.2 - Number of Computers

63

File Description	Documents
Upload any additional information	View File
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

28.61

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college adopts a systematic procedures for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. Every year each department gives a list of equipments, repairable or broken, called physical verification.

First we look the cleanliness program:

1. There are seven employees for this purpose. One of them is government employee and other six are JBS employees. JBS employees clean the campus on regular basis. They sanitize the Class rooms, staffroom, seminar hall, laboratory and veranda.

2. Dustbins are kept in-front of the class rooms. Students are asked to throw the rough paper in these dustbins. There are cleanliness captain nominated by NSS in each classrooms. The cleanliness captain reports if there is any dirty place in the campus. They also take part in the cleanliness awareness program held by NSS.

3. There are is sufficient lab-attendant and technician against the sanctioned post.

4. Water purifier is maintained time-to-time.

Now, we give the details of academic and support facilities:

1. Projectors, Computers, CCTVs, Wi-Fi and anti-virus etc. are maintained by a responsible officer from teaching staff. There is a technical in charge for this purpose, under which the non-teaching staff and computer operator operates these items.

2. If there is any mechanical or functional error in above academic and support facilities, the HOD has to write an application to the

Principal for its maintenance.

3. A professional mechanic also observes these issue if the problem is not solve.

Maintenance of library and sports facilities:

1. One post of book-lifter is sanctioned in this college and Bhaleshwar Chandel working in this post. He keeps the library Maintenance under the supervision of librarian Smt. Jayanti Singh.

One post of sports officer is sanctioned. Mr. Manish Toppo is newly appointed as sport officer. The Maintenance of sports ground is done by sport officer and college staff and one JBS employee of the college helps him in this work especially in ground making and organizing tournament and as in referee. Infrastructure and furniture Maintenance

The building was constructed from state PWD (Public work department). In time-to-time PWD Maintains the college building. It whitewashes and repairs some broken items if necessary. currently main building of college renovated under RUSA fund.

Many furniture is broken every year. Also, the strength of the college increases every year. The number of examinees in regular and private classes are increasing every year. So, the furniture is a necessary item to maintain. Keeping this in mind, every year furniture is either purchased or repaired from broken furniture

detail is uploaded in website and its link is given in additional information a

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://govtcollbalod.ac.in/Content/38_179_4.4.2-compressed.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2809

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

423

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution facilitates the representation as well as engagement in various bodies of the college. In this

line, below we discuss the list of representation in administrative, co-curricular and extracurricular

activities. Also, we discuss the processes and norms for the representation.

1.Representation in administration

There are many committees in which student's representation in administrative bodies is allowed. For

example, Student union, class representative, Anti-ragging committee, IQAC committee, etc.

Every year the Student union is constituted by direct election or by nominations through merit according

to government rule. In this process Student Union President, Vice-

president, Secretary, and Joint-secretary

are elected or nominated.. There is in-charge senior teacher for the student union, nominated by the Principal.

An anti-ragging committee is working in the college. One member from senior student and one member

from junior student is nominated. This committee has an anti-ragging squad and a team of teachers, local citizen, administrative officer, guardian of student and Principal.

The IQAC committee is working in the college. One or two members are nominated from student's section. Alumni, external members, teachers, administrative officer from college are other members of the

committee. Representation in the IQAC committee can be seen through the link......

1.Representation in co-curricular activities

There are many committees in which student's representation is done.

For example, Departmental

academy, Cultural and Literacy committee, SVEEP and Cleanliness

committee, etc.

Some department nominates Department's representative as president, vice-president, secretary and joint secretary for their department. There are nominated Cleanliness Captain in each class of the college. They watch and report for the cleanliness of their class. The aim of SVEEP is to move awareness program among students to include their names in voter-list. The students nominated for this aim is called Campus Ambassador. The Cultural and Literacy committee also keep members for their help

1.Representation in extra-curricular activities

There are many committees in which the student's representation is done, e.g., NSS, YRC etc.

These units conduct mainly the extra-curricular activities. Student got representation in these committees.

Every year they nominate student to take help in the functional of units. NSS nominates one "Maha-dal-nayak" and many "Dal-nayak" for well conduction of 7-days camp. Sports unit also nominates students for proper functional of games and sports.

The members of the student union of the college are included in the important meetings of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association. The aims of the association of the alumni are:

1. To get the student centric suggestions obtained from feedback of alumni.

2. To get the suggestions for development of college and its activities.

3. To receive the help in some common managerial problems such as-examination invigilation duty, conduction of sports events as a coach or/and a team-manager, etc.

Every year the association meets for feedback filling. Here they can put their views regarding the development of college through suggestion. This feedback is analyzed as a numerical data by the IQAC. The suggestion and action taken report is then uploaded in the college website.

Our important and famous alumni are-

MrYashwant Jain- Ex Member of Rashtriya Bal AAyog

MrVikas Chopda- Presidant Nagar Palika Parishad, Balod

MrRakesh Yadaw- Ex.Presidant Nagar Palika Parishad, Balod

Dr. Hemant Kumar Sao- Asst. Professor(Mathematics)

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Mr. Devendra Kumar Ratre – Asst. Professor( Mathematics) Ms Rajesh
Sahu- Asst. Station Master ,Railway Balod
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File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs) — **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

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Institutional Vision and Leadership

The governance of the institution is reflective of and in tune with
the vision and mission of the institution

Vision-To provide higher education to students from all sections of
society. To inculcate moral values and commitment to society among
the students.

Our Mission- To impart Quality education to the students coming from
rural parts and to conduct different curricular & Co-curricular
activities to enhance the academic as well as extension activities.

Goals and Objectives of the Institution

To contribute to the sustainable development and improvement of
society.

To impart qualitative and valuable services in the field of higher
education to the students of Balod city and near villages.
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To abolish the superstitious attitude and to develop scientific attitude in the students.

To provide job and skill oriented education.

To develop the all-round personality of the students.

To provide higher educational facilities to economically and socially backward students.

To provide guidance for 'Career Development.' To create responsible and respectable citizens.

The governance of the institution is reflective

The governance of the institution is reflective of effective leadership and is in tune with the vision and mission of the institution. The principal is the head of the institution who looks after all the academic and finance matters. The empowered team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni and local management committee called janbhagidari samiti (JBS). The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the

policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college. For example, these are Examination cell, NSS, NCC, YRC, Women cell/ gender sensitization, guidance and carrier counselling cell, library and sports committee, cultural and literacy committee, admission committee, examination committee, sexual harassment and, equal opportunity cell, training and placement cell, anti-ragging committee, college-magazine committee, UGC committee, disciplinary committee, purchase committee, eco-club, scholarship committee, grievance redressal committee cell, etc.

The committees function according to accomplish the vision and mission of the college. The plans and activities are implemented successfully to fulfil the responsibilities of the academic session every year.

To enhance the performance of the college meeting of HOD's and faculty members of various departments is conducted regularly as per the plan of the governing body. To evaluate the teaching performance and progress, teaching register is checked daily. The head of the

college monitors the class rooms and activities of the students in the premises by CCTV installed in various places of the college. The perspective of plans are implemented by principal with finance committee. It addresses all the financial matters to manage the development and maintenance of the college. The financial requirements are fulfilled by various committees and the JBS committees under the leadership of the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Response: The Colleges' administration is much decentralized with participatory form of management. The Principal, being academic and administrative head of the College, supervises all the activities and ensures implementation of academic discipline. The college functions by various practises and participation of the committees.

NSS Committees:

The functional body of the committee has been operating all the activities regularly since its starting.

Every year constituted teachers give suggestions.

Every year NSS nominates some students as group-leader, and its activity body.

Every year there is nominated cleanliness captain.

Every year groups are constituted in the annual camp to handle many activities as well as cultural program, cleanliness program, cooking program etc. Students do their works in these groups.

In the quiz, and other events, student take part in groups, which have a group-leader.

NSS reports its activity to the Principal through the program officer.

Each unit is monitored regularly by the university through "district co-ordinator"

In important occasion, the capable NSS student participates in the district, university or state level events.

Departmental activities:

Decentralization of administration ensures responsible & independent thinking among the faculty members. The faculty members decide among themselves on course distribution, teaching plans, theory & practical classes and syllabus completion. Every department conducts departmental meetings every month for discussions regarding syllabus completion, teaching plans, future plans, faculty needs and other requirements. The Head of Department conducts the departmental meetings. Heads of Departments are endowed with considerable administrative and academic autonomy within the regulatory framework to run their respective disciplines. Student Union, Library Committee, Sports committee, Youth red-cross Cell (YRC) constituted every year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plan and deployment

A. Teaching and learning: -

Faculty members maintain a Lesson Execution Diary which consists of the date, period of class taken and the topic handled.

The teaching-time table is prepared by a committee. The teaching plan is prepared for each month, before the starting of the month. The teacher maintains this diary every month.

Janbhagidari Teachers were appointed to share excess teaching load for which the sanctioned faculty strength is not adequately sufficient. The salaries of Janbhagidari Teachers and Janbhagidari workers were drawn from the non-governmental Janbhagidari fund of

the College. This is one of the activities successfully implemented based on the strategic plan. Due to the paucity of Government appointments, College decided for the appointments of Janbhagidari Teachers and workers. The total expenditure on the salaries of Janbhagidari appointments was borne out of the non-governmental College funds and there is no contribution from the Government to this regard. This initiative of the College was beneficial for the students and helped in timely completion of their syllabus. Self-financed programmes M.A.Hindi is running successfully with the help of Janbhagidari Teachers. The Guest Lecturers are also appointed in the College according to the norms of Higher Education Department, C.G. Govt. & UGC guideline.

B. Community Engagement: -

Regular Field Work by NSS: - The students of NSS are placed for regular activity in the college campus. Many times they carry out community development activities in the community.

Village Adoption: -The NSS of the College adopts one or two villages, where they do their activities of community development.

Special camp in village: - One special camp of NSS is organized every year, in which the students of NSS go to get introduction with village and do their constructive social work there.

C. Constructive Engagement: -

Literature and Cultural understanding among students- It is developed by taking various programs.

Carrier and counseling programs are organized time-to-time.

Motivational lecture of experts are organized.

Memorandum of Understanding with different colleges:- To promote and enhance academic interest, research work & educational activities, the institution organizes various programs for students, teaching & non teaching staff regularly with tie-up institutions.

D. Introduction of New programs: -

To enhance knowledge and capabilities of the students, value added courses areinitiated in the institution time to time. In the current year, Aptitude Text in Science, Criminology in Arts and Personality & Skill Development in Commerce were started.

New courses and programs were started in B.A. Geography and B.Sc. Biotechnology in session 2016-17.

New program BCA was started in the Computer Application Department in 2018.

New seats for students were sanctioned in all postgraduates programs.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	[View File]

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal of the college implements all the order, rules and guidelines received from Higher-Authority. The Guidelines of Government is implemented effectively and efficiently. This can be seen from many examples. As an example, the college is run by the following rule and guidelines:

1. Order received by the Affiliated University.

2. Order received by the Department of Higher education, Chhattisgarh Government

3. Order received by the UGC.

4. The order received by MHRD, GOI.

Some of the committees are listed below:

1. Admission committee

2. Examination committee

3. Disciplinal Vigilance committee

4. Guidance & Career Counseling Committee

5. Purchase committee

6. Scholarship Committee

7. Eco- Club

8. Cultural Committee

9. Vividha Women Cell/ Gender Sensitization cell

10. Grievance Redressal Cell

Sexual Harassment Anti-ragging Cell

12. Equal Opportunity Cell

13. Training & Placement Cell

14. UGC Committee

15. IQAC Committee

16. Janbhagidari Committee

17. Self Finance Committee

18. Library Committee

19. Parent Teacher Alumni Committee

20. Women's Complaint Cell

21. Sports Committee

22. Cycle Stand & Canteen Committee

23. Staff Counseling Committee

24. Guest Lecture Committee

25. College Magazine Committee

26. Other Program Organizing Committee 27.ST SC Committee, etc.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college organizes short term courses for staff training and encourages the staff to attend training programs conducted by other institutions and universities. The college also encourages teaching staff to participate in National and International seminars/Workshops/FDP.

National seminars and workshops are organized in the college with active participation of the faculty members. The college evaluates the teachers on their teaching and research performance based on their Self Appraisal Reports (SAR)/ Personal Appraisal Reports (PAR) submitted every year. This evaluation based on SARs/ PARs helps in ensuring academic accountability of teachers and monitoring of their major research projects and other academic activities. The principal commends the teachers who have done well so as to motivate them in teaching, research, and extension programs with zeal. It motivates them to undertake additional responsibilities, participation in

seminars, workshops, FDP etc.

Welfare measures for Teaching Staff:

Salary timely credited to bank account - Every month end, the employees' bank accounts are credited with their respective salaries.

Duty leave is given if applicable.

Medical leave – as per University acts and statutes, medical leaves are given.

Employee Provident Fund granted as per PF rules.

Gratuity applicable to every staff member after 5 years of permanent service.

Full paid maternity leave – 180 days fully paid maternity leaves to all the female employees.

Encashment of EL at the end of service – At the time of superannuation of an employee, he/she can encash his/her earned leaves (EL) as per the rules of the Higher Education Department.

Medical leave encashment

Facility of part final encashment in case of marriage and in illness.

Partial funds for organizing Seminars, Workshops and value based programs.

Proper disbursement of Government welfare schemes to the employees. Loan without interest from their provident Fund.

Study leave for pursuing higher studies. N-List membership & service facility.

Computer system in each department. Canteen facility.

Wi-Fi facility

RO Water and Water cooler facility. Vehicle stand.

CCTV camera to ensure safety and security. Fire extinguisher.

Welfare measures for Non-Teaching Staff:

Salary timely credited to bank account - Every month end, the employees' bank accounts are credited with their respective salaries.

Festival advance- as per rule of state govt.

Medical leave – as per University acts and statutes, medical leaves are given.

Employee Provident Fund granted as per PF rules:-

Gratuity – applicable to every staff member after 5 years of permanent service.

Full paid maternity leave –180 days fully paid maternity leaves to all the female employees.

Encashment of EL at the end of service – At the time of superannuation of an employee, he/she can encash his/her earned leaves (EL) as per the rules of the Higher Education Department.

Medical leave encashment-

RO Water and water cooler facility. Vehicle stand.

Facility of part final encashment in case of marriage and in illness.

Proper disbursement of Government welfare schemes to the employees. Loan without interest from their provident Fund.

Canteen facility.

Wi-Fi facility

CCTV camera to ensure safety and security. Fire extinguisher.

Uniform is provided to Peon and Security Guards

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Response:

Various systematic mechanisms are applied under the rules of UGC for the evaluation of appraising faculty members of the college. All the teachers maintain the records of teaching, examinations, college work, Research, and Project to calculate their API score. Based on the above a comprehensive evaluation is done annually. The analysis and suggestions evaluation report and reforms are made accordingly.

The non-teaching staffs are appraised by their performance. The college has a Performance appraisal form being filled by the non teaching staff and is approved by their in charges. They are given counselling by their heads regarding their strength and weaknesses and it is expected that those shortcomings be eradicated by them in the coming sessions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization
6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial Management and Resource Mobilization

Institution conducts internal and external financial audits regularly

Response:

The college conducts both internal and external financial audits regularly.

External Audit: External Audit is conducted by the following agency:

Team of Higher education of Chhattisgarh

This team of auditors comes occasionally to audit. It is constituted by the Higher Education of Chhattisgarh Government.

Chartered Accountant of the Institute

The institution has an auditor, who audits annually all the vouchers and bills of the expenditure. After checking the bills and vouchers, auditing the expenditures, the C.A. generates a certificate for the college.

The latest external audit was done in the year of 2018. The Accountant of the Office daily checks the Receipts and Payments and also records the Receipts & Payments in the Account Ledger.

Internal Audit:

Internal financial audit is done on yearly basis by the Internal Financial Committee comprising of experienced Professors from economics or commerce, Office Staff and Principal. Internal audit is done by checking every bills and vouchers. The cashier maintains the cashbook, receipt, bills and vouchers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

17.30

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Response:

In every institute, the availability of funds is very essential for any type of developmental work. It is also true that the mobility of funds is also important. If the mobility of funds is in the right direction the institution grows fast. All the expenditure is done in the name principal. However the Principal constitutes a body to give suggestion to spend the money, called the purchase committee. This committee is constituted every year in the beginning of the session, or whenever needed. The allocated fund is utilized to purchase equipments, chemicals, furniture, books for library, maintenance and construction work, if any. There are following types of funds received by the college, and its Strategies for mobilization are listed below:

1. UGC fund- This fund is received from UGC, CRO and Bhopal. Our college code for UGC is 202010. The allocation of UGC is given under

some specified scheme, after demanding for it. For example, if the

fund is for girl's hostel, then the PWD is authorized for it. The amount is transferred into PWD's account. If the head of expenditure is for some other specified purpose, then the committees of concerned department meet with Principal and discuss about the expenditure according to its budget.

2. RUSA- If the fund is under RUSA head, then the items specified under it is strictly followed. For example, if the fund is for construction work, then the amount is given to PWD. If it is for preparatory grant, then suitable program is organized under college RUSA committee with the permission of Principal. In this line, the construction amount was 36.25 lakh for renovation. After completion of all construction/renovation work, a utility certificate is generated by PWD.

3. Equipments: Equipments are purchased according to need. The HoDs give proposal to purchase the item. After receiving fund, the quotation is invited and a purchase committee monitors the purchase under the supervision of Principal. Bills are audited by the Chartered Accountant, at the end of every FY.

4. Vidhayak Nidhi: There are some items for which the MLA fund is obtained. College purchase suitable item under SOP.

Janbhagidari Fund: There is only one PG program (M.A.Hindi),run under the self-financing scheme. The main aim of construction of LOCAL JANBHAGIDARI COMMITTEE is to earn resources for college, but not for the academic monitoring or managerial issue. This committee is constructed for a time-period of 2-year by the district collector. On the other hand, the Local JBS committee decide how much fees from all students and from self-financing students is to be collected per year, except the governments pre approved fees. The fund is mainly spent for the salary of JBS teachers and workers. This fund is also audited by the Chartered Accountant every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC has a major role related to quality improvement amongst staff and students.

IQAC is involved in the formation and extensive implementation of academic calendar as per university norms. The consequence of IQAC initiatives there are two practices that the college institutionalized to improve the institutional quality are follows:-

Practice I:-Guest Lectures for student enhancement and development.

Every department of the college organizes a Guest Lecture for the welfare of the students every year. Science and some departments, who conduct practical exam, invite an examiner. Later on the examiner is requested for a guest lecture at the same day. The other departments invite speaker every year for the same purpose. The

students have an opportunity to enhance their knowledge under the guidance and knowledge of the speaker.

Practice II:- Botanical Garden and Cleanliness program initiated and maintained by the Students.

The Departments of the college participates in various activities to encourage the students for practical knowledge. As a result of these practices the students of Botany Department, initiated and maintained a Botanical Garden in the premises of the college. The students of the department take care the garden time to time. To aware the students towards environment, other departments also participate in plantation program every year. Each department has adopted an area in the garden for maintenance. Beside this practice the departments organizes a cleanliness drive in college campus regularly. The unit of NSS regularly practices different community programmes like cleanliness rally, race, nukkad natak etc

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles – Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The college reviews its teaching-learning process through established IQAC set-up. The feedback taken from stakeholders helps IQAC in understanding the improvement of the college. This procedure helps applying the teaching learning process effectively and increasing programs.

Example 1: Feedback Analysis: Students are provided with printed feedback forms on various parameters pertaining to Teaching and College like Subject Knowledge of Teacher, Teaching skill use of teaching aids, ICT based Teaching, Teachers motivational & dedication level, Teaching Pace & Syllabus Completion, Study Material Provision, counselling by Teachers, practices for remedial & slow learners, practices for meritorious student, expectation from concerned professors and the responses of the students are asked on the scale of Excellent, Good, Ordinary.

The feedback is received from the stack holders(students, guardians, teachers and alumni). The received data is analyzed and discussed in detail to strengthen and improve the required seven important criteria's. The feedback is tabulated and uploaded in the college website. The outcome of the analysis is presented before the principal and required action is done. The reports of taken action are then published in the website. The documents are collected, maintained and analyzed for further use. Academic audits are prepared as per the guidelines. AQAR is prepared annually.

Example 2: Proactive Actions That the College has taken:- After analyzing the feedback collected from stakeholders, during five

years (2016 to 2021), several actions have been taken by the college and IQAC to provide all the facilities to the students in their process of learning. It facilitates the teachers also in their process of teaching and student centric academic efficiency. There is a list of various actions taken during the last five years:-

Augmentation of admission opportunities in the College.

Enhancement of seats for students in all postgraduate programs.

Infrastructure augmentation of academic and physical facilities in College.

Facilitating the availability of high-speed Wi-Fi facility in the College campus.

Enhancement of seating capacity & construction of new classrooms in the College.

Improvement in Canteen facility of the College. Improvement in Common Room facilities of the College.

Enhancement of toilet facilities in the College.

Enhancement of RO drinking water facility in the College.

Initiation & commencement of new academic programs namely B.Sc. Biotechnology , B.A. Geography and , BCA in Computer Application Department.

Enhancement of sport equipment like Gym .

Enhancement of cultural & sports activities and events.

Enhancement of ICT based teaching-learning aids and tools in the College.

Up gradation of classrooms by installing LCD Projectors with fixed/foldable screens in the College.

Strict adherence to student-teacher attendance regularity in the College.

Timely completion of syllabus curriculum and co-curricular activities in the College as per the academic calendar.

Timely completion of internal assessments, quarterly and model exams in College.

Timely completion of Lab courses & practical exams as per the teaching plan.

Establishment of Student Help Desk in the College.

Facilitating the availability of Offline Forms in the College.

Enhancing the accessibility of Student Grievance Cell in the College.

Enhancing the approachability of Anti-Ragging Cell in the College.

Installation of CCTV camera in new building.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is a co-ed college. Both girls and boys study here in a common classroom. The college maintains the gender equity. The college ensures that there is fair and impartial treatment with students of both the genders. The college makes sure that the equality in treatment with students of both the genders is maintained. All the students get equal opportunities in all the activities of the college. The college is careful about maintaining and promoting the gender equity. The college takes care about the safety and security of all the students of the college. There is a help-desk facility available in the college that provides with all the required information and guidance to all the students of the college. If any student or any parent has any query, the help- desk official provides with the required reply. This facility greatly helps the stake-holders. There are different committees in the college functioning for the development of all the students of the college. There is a provision of the students' union that also works in association with the administration of the college for the welfare the students of the college.

Anti-harassment Committee. The aim of this cell is to promote a culture of respect and equality for female gender and also to monitor the treatment with women in the college. The college forms an anti-harassment cell for the welfare of women as per the norms specified by the government bodies. There are different types of programs and activities organized in the college for redressal of the student and female staff grievances regarding sexual harassment and ragging, committees are established:

Separate Girls' Common room: The college has a common-room for girls. The girl students may take lunch there. They may rest, relax and refresh there. The purpose of common room facility for girls is to create a stress-free environment.

promotes the gender equity.

For redressal of the student and female staff grievances regarding sexual harassment and ragging, committees are established:

Separate Girls' Common room: The college has acommonroom for girls. The girl students may take lunch there. They may rest, relax and refresh there. The purpose of common room facility for girls is to create a stress-free environment.

File Description	Documents
Annual gender sensitization action plan	http://govtcollbalod.ac.in/Content/43_185_7.1.1%20link.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has segregated its waste management into four parts: Solid waste management Liquid waste management E-waste management

Solid waste management: The Institute is very much concern over this issue. A number of positive steps in this direction in the recent past are taken; the institute prepared a couple of large compost pits in the premises to make manure from the garden waste. As an outcome of joint efforts by the students and staffs of the institution, these pits came to their existence. The institute had invited expert from the field to disseminate the knowledge to the students. This interaction helped all of us to understand the process of composting and natural biological process. Compost is an organic matter that has been decomposed in a process called composting. This process recycles various organic materials- otherwise regarded as waste products and soil conditioner. Compost is rich in nutrients. Composting is not only great for those who use the compost but it has many environmental benefits as well. Compost

reduces Greenhouse gases. It not only improves soil quality but helps in cleaning up the contaminated soil too. It helps control erosion as well as saves & makes money.

On- role hired gardener looks after the cleanliness and watering of the garden in the college, old copy , answer book ,old paper

,experimental answer book ,newspapers are discarded as solid waste and given for recycling through scrap . Due to which the amount received is deposited in the government's fund .

Liquid waste management: Liquid waste generated by the College is a a) Sewage waste. College has a concealed sewage system comprising of underground septic tanks made of concrete. The sewage effluent water is passed to the concealed drainage which connects to the main sewage drainage system provided by the Municipal Corporation.

E-waste management: Old/obsolete Computer systems, memory chips, motherboards, compact discs, cartridges etc generated by electronic equipment such as Computers, Phones, Printers, Fax and Photocopy machines are disposed properly. The e-waste generated from hard ware which cannot be reused or recycled is collected at the marked location labelled as 'E-waste Area' in the Campus. The cartridges of printers are refilled outside the campus. UPS Batteries are recharged and repaired by the suppliers.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

REPORT ON INTIATIVES TAKEN FOR FACILITING INCLUSIVE ENVIRONMENT IN COLLEGE

One of the objectives of the College is to inculcate moral and social values in young minds so as to contribute to the

transformation of prevailing social conditions in Chhattisgarh. The national, social and moral values like social justice, equality of opportunity, democratic freedom to all, tolerance and respect to all religions are imbibed in students for propagating an inclusive environment to promote tolerance and harmony towards cultural, regional, linguistic, communal, and socioeconomic diversities to bring the people of Chhattisgarh closer for greater possibilities of co-existence, social empowerment, and over all socio-economic progress and development.

The College sees to it that cultural activities, motivational - lectures / talks, drama-plays for promotion of social, moral, human, cultural and universal values are regularly organized in the College campus and the students and staff participate in such activities in large numbers and get inspired to contribute on a personal

level to the society. College invites motivational speakers, artists, activists, thinkers and social workers to deliver talks, skits and lectures for endorsement of universal values like righteous conduct, truth, non-violence, love & peace and also to promote human values, national values, national integration, social cohesion and communal harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Govt Ghanshyam Singh Gupt PG College Balod is a lead college of the disttrict which has the facility of law department that takes major initiatives towards sensitization of constitutional obligations in college.

The College make sure that sovereignty, socialism and secularism mentioned in the Constitution of India are firmly adhered to so that the students and staff are not deprived of social justice, equality and fraternity in the College. The College never discriminates among its students and staff on the basis of gender, religion, caste,

creed, color and ethnicity and hence provides equal opportunities to everyone to experience the liberty of thought, expression, belief, faith and worship in order to assure the dignity, unity and integrity of the College.

The College follows the Constitution of India in letter and spirit and never interferes with the fundamental rights of the students and staff bestowed upon by the Constitution of India. The students and staff of the College hence enjoy all the Constitutional fundamental rights namely, right to equality, right to freedom, right against exploitation, right to freedom of religion, cultural & educational rights and right to Constitutional remedies bestowed upon by the Constitution of India.

The College follows the Constitution of India in letter and spirit and makes earnest efforts and initiatives to sensitize its students and staff towards Constitutional obligations with special emphasis on Constitutional fundamental duties and responsibilities such as to abide by & respect Constitutional ideals, institutions, national flag & national anthem; follow noble ideas that inspired national struggle for freedom; uphold & protect the sovereignty, unity & integrity of India; defend the country & deliver national service, promote harmony & the spirit of brotherhood; to reject practices disparaging to women; value & preserve the cultural heritage; protect and develop the natural environmental bodies & compassion for all living creatures; develop scientific temper, humanism, spirit of inquiry & reform; safeguard public property &renounce violence; strive towards excellence for nation's progress & development; provide opportunities of education to his/her child; make India a safer & cleaner place and not hurt any body physically &mentally.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://govtcollbalod.ac.in/Content/44_187_7.1.9%20Link.pdf
Any other relevant information	Nil

| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code** | A. All of the above |

of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates the most important national and international commemorative days / events /festivals in remembrance of the defining moments and the great founding fathers of India. The College organizes special activities to mark the significance of these immensely significant and essential commemorative days. The students and staff of the College celebrate these events in unison and also participate in various activities held during such events. The celebration of these national / international festivals by the students and staff of the College inculcate a feeling of togetherness, unity and national fervor among students and staff and also sensitize the young students towards national duty, global brotherhood and universal well being.

The College in its every academic year celebrates India's Independence Day on 15th August, International Day of Non-Violence in commemoration of Mahatma Gandhi's Jayanti on 2nd October, National Unity Day in commemoration of SardarVallabh Bhai Patel's Jayanti on 31st October, World AIDS Day on 1st December, National Youth Day in commemoration of Swami Vivekanand's Jayanti on 12th January, India's Republic Day on 26th January and International Day of Yoga on 21st June.

The College organizes various cultural, patriotic, humanitarian, environmental, national, and universal awareness activities to mark the significance of the aforementioned national and international

commemorative days / events / festivals. The Year Wise list of celebration of international commemorative Days/events/festivals organized in the college during last five years.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	[View File]()

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title Online Awareness on pandemic COVID-19 Goal :-Corona virous disease 2019 (Covid 19) was declared a " pandemic" nu the world health organization (WHO) in early march 2020. Extra ordinary measures are being adopted to combat the formidable spread of the ongoing outbreak. Under such conditions peoples adherence to preventive measures is greatly affected by there awareness of the disease. Growing nees for the adoption of innovative local strategies to improve awareness in population related to covid 19 and its preventive practices in order to meet its elimination. • Emphasize that students can do a lot to keep themselves and others safe. Introduce the concept of social distancing . Focus on good health behaviours such as covering coughs and sneeges with the clbow and washing hands encourage student to prevent and address stigma. Disaess the different reachions they may experience and explan situation. Encourage them to express and commeenicate there feelings.

Incorporate relevant health education into other subjects. Science courses can cover the study of viruses disease transmission and the importance of vaccinations. Social studies can fours on the history of pandemics and their secondary effects and investigate low publics policies can peomot tolerance and social cohesion. Have students lessons can empower students to be critical thinkers and makers effiective communicators and active citizen. The pandemic has significantly disrupled the higher education sector as well, which is a critical determinant of a country's economics future. In this time of crisis a

well rounded and effective educational practice is what is needed for the capacity building of young minds. It will develop skills will drive there employability productivity, health and well being in the decades to come, and ensuce the overall progress of india. Teachers – 1. Teachers should Make themselves fully aware of institutional plans and standard operating procedures. 2. Teachers should keep themselves updated with the latest teaching learning methods and availability of e-resources. 3. Teachers should make the students aware of the covid-19 related situation, precautions and steps to be taken to sfay safe and healthy. 4. Teacher should monitor and keep track of the physical and mental health of their students. Parents – 1. Parents may be advised that the aarogya setu app has been downloaded by their children. 2.

Parents should sensitize them of healthy food habits and measures to increase immunity. 3. Parents should ask them to do exercise, yoga meditation and breathing exercises to keep them mentally and physically fit. Students – 1.

Self discipline is most important to contain the spread of COVID 19 Pandemic through social distancing and main training hygienic condition. 2. All students should wear masks and fake all preventive measures. 3. May consider installing aarogy a setu app in the mobile. 4. It is important for the students to be physically and mentally fit to handle any exigencies, by remaining fit, they can take care of others also. 5. The students must inculcate activities that well increase immunity boosting mechanism which may include exercise yoga eating fresh fruits and healthy food (avoid fast food) sleep timely. 6. Give Support to friends under stress due to COVID 19 pandemic. 7. Students should follow the guidelines advisories and instructions issued by the government authorities as well as by the universities and colleges regarding health and sofety measure un view of covid-19 pandemic Hand Hygiene :- 1. Infections are preventable through good hand hygiene cleaning hands at the right times and the right way. Awareness concealing Covid 19 symptoms, mode of transmission, incubation period, complications , high risk population treatment and preventive measures . The knowledge and awareness of the disease are important parameters for the adoption of protective measures that minimize the exposure risk of the illness. We are aware that covid 19 had taken the nation by surprise when they were least prepared to face the pandemic. Awareness programmes regarding COVID 19 as to how the infection spreads common symptoms, and precautions and measures required to contain its spread may be launched.

Students should be told to regularly sanitize there laptops audio,

video and other media accessories . Factual information regarding Covid 19 and consequences of infection with out making them stressed or fearful should be disseminated. Main focus was to assess the awareness of people about the disease how they prepared them selves to fight against it and whether thay are participating in the eradication of the infection or not. Online peogramme shed light on the awareness regarding covid 19 including knowledge preventative practice and preparedness. Objective – 1. Stop transmission and peevent the spread of the virus in order to save lives. 2. Awareness campaign aims to reach out to students , parents and teachers. 3. To help increasing capacity to respend to Covid 19. 4. Specific aims of containing risks associated well transmission of this infection. 5. The best option available is to speead awarenss in order to stop the spread of diseass. 6. To educate students to not indulge in anu activities that could lead them being a part of the peoblem instcad they should be encoueaged to be the rast of the solution. Objective of the Practice :- 1. Online Competition 2. Online Lecture delivered college faculty Objectives – 1.To increase awareness among students and individuals regarding covid 19 2. To make them aware of Dos and Donts during pandemic.

Proof of conduction 1. Online google form 2. Certificates of all participated candidates 3. Feed Back Regular Undergradrales of post Graduate of science, Arts, Commerce, Law are joined in google platform and talegram group. 1. Such large of number of students could not be joined at one time. Repeatition of the cewareness program reguired. 2. Few students could not join because of network problems in the interion village area. Evidence of Success The light against COVID 19 continues and to guarantee success peoples. adherence to preventive measues is assential it is mostly affected by three awareness and prepaiedness towards COVUID 19. Educational background plays significant role in understanding the injection quickly. Feedback showed prepaiedness to fight against COVID 19 and ready for the current outbreak.

HEALTHY ENVIRONMENT BY WASTE MANAGEMENT IN COLLEGE

Today proper disposal of waste from college is a Challenge. The state of health is reflective of an individual ability to meet life's Challenges and maintain the capacity for optimal functioning. College believes that effective learning occurs in clean environment which draws extensive efforts for proper disposal of college waste.

 Waste management refers to the various schemes to manage and dispose of waste. It can be by discarding, destroying, processing, recycling.

The objective of practice :

1. Managing waste leads to better environment.
2. Proper waste disposal contribute to the wellbeing of people by helping them become disease free.
3. Contribution to the society by creating employment in recycling disposal materials.
4. The most important reason for waste collection in the protection of the environment and the health of the students and staff.
5. Rabbish and waste can cause air and water pollution .
6. Consult with interested stakeholder.
7. Identify potential waste streams.
8. Evaluate the reuse and recycling program.
9. Consider waste collection strategies.
10. Determine locations or criteria for waste management sites.
11. Select potential waste management facilities.
12. Create a waste management focused community outreach plan.

The context

In context to the college to manage waste in an effective way appears is to be one of the greatest challenge facing by humanity. The ongoing trend of industrialization and economic growth have resulted in increased different kind of waste. In college students and staff for solid liquid and e waste management are educated. Having an effective waste management plan is essential for any higher learning institution.

1. Protecting the environment.
2. Preserving the human health.
3. Minimizing unsightly waste.
4. Burnishing institution reputation.

The practices

Solid waste management

College campus tend to produce vast quantities of recyclable paper, cardboard, plastic, glass, cans.Books accounted for tons of solid waste generation as courses upgrade to new edition.

To reduce waste college students and staff are educated on proper waste management practices through lectures, displaying slogan on boards in the campus .waste is collected on a daily basis from various sources and is separated as dry and wet waste color coded

dustbins are used for different types of wastes green for wet and blue for solid waste is taken by nagar palika. Incandescent light bulbs usually become landfill waste and contain small amount of mercury require special handling because of environment and health risk they pose.

Liquid waste management.

The waste chemicals mixed water from laboratory passes through concealed pipe line into soak pit.

E waste.

Electronics often form a large portion of waste as college continually upgrade their computing facilities and office computers to keep up with the latest technology. The old computers, printers, copy machine and electronics receive upgrades over years.

Evidence of success.

When waste management is handled properly it has, several benefits for the local community. As well as avoiding the negative impact of the above problems, it can also be a vehicle for change through job creation and an improvement in health, whole communities can be given a new lease of life.

Recycling can also be used to reduce future waste by ensuring a portion of solid waste is reused. Whether its on a small local scale or a larger industrial scale, many useful things can be generated from proper waste disposal.

Recycling also helps to conserve local resources by reducing the need to manufacture using new raw materials.

1. Clean and healthy environment for learning.
2. Spread awareness through quiz, essay competition.
3. Students projects on waste management.
4. Problems encountered and resources required.

Waste management on a large can requires a lot of man power and technology to be carried out successfully. There is the need for planning and implementation of the many processes and activities involved in the management of waste. Also a lot of varieties of waste need to managed and there is the need for different methods of waste management for the different types of waste. This means a higher cost for the management of waste. More funds are required for

establishment of recycling equipments.

Health of worker- The management of waste and all of the process involve can lead to a number of fungal and bacterial infections and disease on the part of those working in the waste management sector.

Contact Details,

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Name of Institution - Govt Ghanshyam Singh Gupt PG College Balod

City - Balod

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File Description	Documents
Best practices in the Institutional website	http://govtcollbalod.ac.in/Content/42_183_7.2.1%20Link.pdf
Any other relevant information	http://govtcollbalod.ac.in/Content/45_188_7.2.1%20link%202.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Lead college Ghanshyam Singh Gupt P.G. college Balod are pioneers in offering equal opportunity in education being co-educational institution has secured a name in the locality as safe and secure place for girls. This reveals success in promoting gender equality. Human values constitute an important aspect of self concept and serve as guiding principles for an individual. Though there are rules and regulations , the college infuse the value education to

the students in an informal way. They play a major role in developing ethical behavior in student. Academic audit is conducted each year and academic toppers are rewarded and for weak students remedial classes are taken by faculty.

Institution aims in holistic development of students which encompass academic and co-curricular activities. In annual function medal and certificate are distributed to meritorious and academically excelling students in flying colours . Certificate and prize are distributed for participation of students in sports , cultural , NSS activities and other activities like as quiz, debates , eassy writing ,slogan , rangoli, speech competition organized on occasion of special days. In sports our college students represent in affiliated university in State and National level.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1 Increasing the number of smart class rooms.

2 Emphasis on teaching through ICT.

3 Digitizing the library.

4 Increase the number of teaching rooms.

5 Enhancing Computer Facility in the reading room.

6 Need of Higher Education changing setup.

7 Demand for opning post graduation for english, physics and chemistry.